



Superior Court
State of California
County of Lake
255 N. Forbes Street
Lakeport, California 95453
707-263-2374

MARY E. SMITH

COURT EXECUTIVE/CLERK
JURY COMMISSIONER

PUBLIC NOTICE
RE: COURT CLOSURES AND CHANGE IN HOURS
PURSUANT TO CALIFORNIA RULE OF COURT 10.620

July 9, 2012

Over the last several years the court has seen significant budget reductions and corresponding reductions in staffing levels. The budget reduction in fiscal year 2012/13 is estimated to be approximately \$515,000 equivalent to a 12% reduction over prior year. The cumulative reduction to the court's budget since fiscal year 2009/10 is approximately 26%.

In an effort to preserve our dedicated and talented employees, and minimize the impact to the public as much as possible, the court plans to address these budget reductions in part by **closing the court clerk's offices and all courtrooms for a total of sixteen (16) days in Fiscal Year 2012/13**. These sixteen closure days will be unpaid furlough days for employees, pursuant to Government Code section 68108. **Additionally, beginning October 1, 2012, all court clerk public counters and telephones will close at 1:00 pm each day.**

Pursuant to Rule of Court 10.620(e), the court will accept any comments on the proposed court closures and change in hours until July 30, 2012. Comments must be submitted in writing to Mary Smith, Court Executive Officer, 255 N. Forbes Street, Lakeport, CA, 95453 or mary.smith@lake.courts.ca.gov.

Court Closure Dates in Fiscal Year 2012/13

NOTE: These court closure days are NOT judicial holidays for purposes of filing deadlines and other time calculations.

October 5, 2012
November 2, 2012
November 19, 2012
November 20, 2012
November 21, 2012 (*Note: November 22 & 23, 2012 are judicial holidays*)
December 7, 2012
December 24, 2012 (*Note: December 25, 2012 is a judicial holiday*)
December 26, 2012
December 27, 2012
December 28, 2012
January 4, 2013
February 1, 2013
March 1, 2013
April 5, 2013
May 3, 2013
June 7, 2013

There will be no staff available and no drop box service in Clearlake on the closure days. Any emergency matters or filings must be handled in Lakeport. There will be minimal staff available at the Lakeport courthouse to handle emergency matters only. For routine filings a drop box will also be available in Lakeport from 8:00 am to 5:00 pm.

One courtroom in Lakeport will be available to hear all mandatory last-day criminal matters, in-custody criminal arraignments, and handle other emergency matters only. All other matters will be heard on the next available court date.